

# Barishal University Journal Part 1

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## INSTRUCTIONS TO THE CONTRIBUTORS

### Preparation of manuscripts

The following guidelines should be followed strictly in submitting the manuscript of the journal. All manuscripts must be written in English and typed on a good quality (A4) bond paper with double space and sufficient margins (left and top 3.80 cm. right and bottom 2.55 cm) and be submitted in duplicate to the Associate Editor at the University address stated below. **The Editorial Board will arrange review of the article.** Decision of the Editorial Board on any article is final.

The manuscript of a full paper or review papers within fifteen typed pages including tables, figures, graphs, etc. while that of a short communication should not exceed six pages.

The manuscript should contain the following subtitles in sequence; Title, Abstract, Keywords, Introduction, Materials and Methods, Results and Discussion, Acknowledgements, if any, and References. These sub-titles however may not be applicable in case of **short communication or review paper.**

**Title:** Title of the paper should be brief and specific. The author should prepare the manuscript in such a way that there should be a title page with only the title of the paper, the names and address of the authors, and running head on it. The second page should carry the title of the paper with Abstract to be followed by Introduction, etc. without author's name.

**Abstract:** It should not exceed 200 words. It should include only the gist of the paper, i.e. just the results. Abstract is not the summary and in any case, it should not contain the subject of the materials and methods and /or any descriptive part of the paper.

**Keywords:** Should not exceed 6 words.

**Introduction:** It should be concise and include relevant literature and define clearly the objective of the study.

**Materials and Methods:** Special / standard methods should be cited only as references and should not be described except for the modification which should be stated. No sub-heads should be used.

**Results and Discussion:** The section should include precise statement of results obtained, figures, tables, and discussion.

**Table, Graphs and Figures:** The paper should contain minimum number of tables, graphs, and figures. However, these should be typed separately. Table title should be on the top of the table and written as **Table 1**. Caption for the figures graphs and graphs should be on the bottom of the figure and be written as **Fig 1. The same data should not be used in both the tables and figures or graphs**. The figures and graphs should be properly labeled with bold, solid lines so that these can stand reduction up to half or less of the original. The photographs should be submitted on glossy paper. Legend of the graphs and figures should be typed and given separately at the end of text.

The references and specific names are extremely important. The authors must be sure about the corrections of citations and spellings.

**Citation style:** In the text, references should be cited within brackets quoting author's surname and the year of the publication in the appropriate place. Two or more references when put within the same bracket should be separated by a comma. For example, (Khan, 2005), (Parvin and Zakia, 2009) and (Rahman, 2010), salinity is widely (Khan et al., 2002); (Parvez and Rahim, 2004; and Rafi, 2005), results are partially agree well with the findings of (Harun, 2010 and Akter, 2011). Units of measurements to be used as SI units.

**References:** References should be arranged alphabetically according to author's surname at the end of the paper. Names of journals and books should be in italics giving edition, year of publication and name of the publishers. Examples:

Islam. M. S., M. R. Islam and M. M. Rahman. 2015. Incompatibility relationship in wild housefly *Musca domestica* L. collected from different parts of Bangladesh. Journal of Asiatic Society of Bangladesh (Science). **29**: 23-30.

Islam. A. K. M and K. Moniruzzaman. 2015. Euglenophyta of Bangladesh. L. Genus Trachelomonas Her. Inc. Revue ges Hydrobioligy. **66**: 109-125.

Khan, M. S. 2013. Angiosperms. In: Two Centuries of plant Sciences in Bangladesh and Adjacent Regions (ed. A. K. M Nurul Islam). pp. 175-194. Asiatic Society of Bangladesh. Dhaka.

Bhuiyan. A. L. 2010. Fishes of Dhaka. Asiatic Society of Bangladesh, Dhaka. 148pp.

The author (s) must submit one printed copy of the revised paper and soft copy in the CD as MS Word format.

Final galley proof will be sent author (s) and is expected to be returned within five days as notice. No major alternations in the text are desirable at this stage.

Papers should be submitted in **duplicate** to:

**Hena Rani Biswas. Associate Editor, Barishal University Journal Part 1, Department of Mathematics, University of Barishal, Barishal 8200, Bangladesh.**

### **Off-Prints**

Author(s) of each paper is/are entitled to get off-prints upon request.

### **Declaration**

While submitting a paper the authors are to sign a declaration to the effect that (i) the work reported has been carried out by them and they jointly prepared the manuscript; (ii) they take public responsibility for the contents of the paper; (iii) the paper has not been published before in any referred scientific journal or has not been submitted to such journal for publication; and (iv) they accord consent to the Barishal University Journal to publish the paper.